



THESE ARE THE 3rd FEEDBACKS NECESSARY FOR CESINE IN ORDER TO VALIDATE THE INTERNSHIPS ONCE INCORPORATED AND ONCE COMPLETED

1- FEEDBACK FROM THE FIRST WEEK (7th day)

The Student must report to the Coordinator of the Internship by email to (franciscomartinez@cesine.com), how he /she has been welcomed, the first impressions once incorporated in the Company and any other comments that the Student considers necessary.

2- FEEDBACK IN THE MIDDLE OF THE INTERNSHIP

When the internship reaches the equator of its length, the Student has to send again a report, so that the Coordinator of the Internship (franciscomartinez@cesine.com) knows first-hand the satisfaction of the student during the internship, the functions developed and the tasks assigned, and any other comment that the Student considers necessary.

3- FEEDBACK: FINAL REPORT

Once the internship is completed, the student must prepare a FINAL REPORT, of at least 2 pages, that will be sent in PDF via email to the Coordinator of the Internship (franciscomartinez@cesine.com), before completing the week just after the end date of the internship with the following minimum contents:

1. Name and Surnames of the student, Degree and Course.
2. Length of the internship (start date and end date), schedule worked, functions and the department tasks, name of the assigned tutor of the Company, physical location of the company, financial assistance received, if applicable.
3. Assessment of the tasks developed, with the knowledge and skills acquired and worked.
4. List of Difficulties encountered and their resolution procedure.
5. Identification of the Benefits that the Internship have implied for the student.
6. Evaluation of the Internships with Final Conclusions and grades from 1 to 10 of the company, the different functions developed and the helped received by the University and on the Tutors (University and Internship).